

Full re-opening of school on Monday 8th March

Dear Parent/Carer

We are thrilled to be able to welcome all children back to school on Monday 8th March.

Staff are currently busy making preparations in order to keep everyone as safe and happy as possible in accordance with Government guidance.

Many of the procedures which were in place in September will be reintroduced and are summarised below. As a school we need to reduce, as much as possible, contacts within the school and grounds. Again, all of these changes will need to be fully understood and implemented by the whole school community when the children return to school. Your on-going support in introducing and enforcing these changes is greatly appreciated.

- Staggered drop off and collection times (refer to table at the end of this document). Children may enter the school grounds no earlier than 5 minutes prior to their allocated start time. Parents/carers may also enter the school grounds to collect children no earlier than 5 minutes prior to the finishing time.
- Families with children in different classes may continue to drop off/collect their children at the same time as their siblings.
- The car park and 'drop off' facility will continue to be closed to parents/carers, unless a disabled parking space is required and a school badge has been allocated.
- Only one parent/carer to drop off/collect a child.
- Children in EYFS or Key Stage 1 must be brought to, and collected from school by an adult. Children in Key Stage 2 may come to and leave school on their own if this is agreed by parents/ carers. (This is a decision for parents/carers to make.)
- Social distancing measures should be followed by parents when dropping off/collecting. We also encourage our parents to wear face coverings whilst on the school grounds.
- Unfortunately, parents and other visitors will not be allowed inside the building unless prior arrangements have been made. Access to the school office is not permitted. Communication must be done via email or phone wherever possible.
- A one-way system around the outside of the buildings is still in place to avoid congestion at the school gates. (Entry via the gate by the WI Hut, with the exit via the gate by the post-box).
- Signage is displayed around the site to remind parents, staff and children about social distancing and hygiene.
- We are ensuring that children arrive with minimal equipment. Each child may bring a school bag containing the following items: pencil cases (containing pencils, pens, coloured pencils, rubber, pencil sharpener, ruler, etc), packed lunch, water bottle, snack, etc. Children will be allocated their own set of stationery and other specific learning resources where appropriate.
- Children have been allocated to class 'bubbles' which will be kept as separate as possible. Children will not be able to swap bubbles.
- External classroom doors will be used to enter and exit classrooms rather than use of internal corridors.
- Ventilation within the building will be maximised to create an appropriate air flow. Children may wear additional warm clothing on very cold days.
- Designated outdoor space has been allocated to each class 'bubble'.
- Plans have been devised to ensure 'bubbles' do not mix – both during lesson time and at break and lunchtimes. Staggered break and lunchtimes have been planned to minimise contact with other 'bubbles'.
- Each class bubble has their own resources e.g. playground equipment, so that they are not shared between 'bubbles'.

- There will be a continued focus on regular hand washing (including upon entry to school at the beginning of the day) and the on-going promotion of the 'catch it, bin it, kill it' message.
- A cold lunch will be delivered to children within their allocated teaching areas. Children will have the opportunity to have a hot lunch in the school hall on a four-week rota basis.
- The lunch orders placed in November/December will recommence from 8th March.
- Children have been allocated specific toilet facilities and good hand hygiene will be promoted.
- Hygiene stations are available internally so children are able to sanitise hands on entry and exit of rooms. Each bubble has its own hygiene equipment available in classrooms.
- First aid kits and equipment are stored in individual classrooms rather than in central areas. All staff have had basic First Aid training, 'epipen' training and asthma training. First Aiders are available for extra support if required.
- PPE equipment will be worn by staff where personal contact with children is required e.g. whilst administering First aid.
- Accessibility to the use of some general classroom resources may be limited, particularly those that cannot be easily cleaned.
- Some lessons may be taught outside where practical.
- Children may attend school in a PE top, tracksuit bottoms/shorts and PE shoes on their allocated PE days. Teachers will inform your child when PE is timetabled.
- The school will be cleaned regularly throughout the day, including the spaces that children are working in.
- Clinical waste bins are distributed around school to dispose of hygiene products.
- We will not be having assemblies or similar gatherings in the hall for the foreseeable future. Class Collective Worship will take place daily.
- Staff will sensitively encourage social distancing of children.
(NB: Please be aware, however, that despite our best efforts, we cannot always guarantee that this will happen as we know that children naturally gravitate towards others).

Potential cases of Covid-19

If a child (or member of the household) displays any of the recognised symptoms of Covid-19 they should not be sent to school.

- New persistent cough
- High temperature
- Loss of smell or taste

If a child exhibits these symptoms in school then they will be immediately isolated and sent home. It will be advised that The Government Guidance is then followed.

We will continue to reduce risk as much as possible, but, as with all public spaces, we cannot guarantee full protection from the virus at this time. School will again be different to normal and routines and systems will initially be reinforced with the children.

We will continue to provide regular updates on our school APP and website. In the meantime, we recommend that you read the government's Guidance to Parents and Scientific Advice & Information for schools:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

With kind regards

Mrs Gleeson and Mrs Pollard

Start and finish times of the school day

Class 'bubble'	Teacher	Start time	Finish time
Nursery (<i>morning group</i>)	Mrs Taylor	8:45am	11:45am
Nursery (<i>afternoon group</i>)	Mrs Taylor	12:30pm	3:30pm
RS	Mrs Gent	8:50am	3:15pm
RG	Miss Robinson	8:55am	3:20pm
1S	Mrs Sykes	9:00am	3:25pm
1G	Mrs Barker/Mrs Bentley	9:05am	3:30pm
2S	Mrs Lyonette	9:10am	3:35pm
2G	Miss Brack	9:15am	3:40pm
3G	Miss Parkington	9:15am	3:40pm
3/4S	Mrs Cavanagh/Miss Ward	9:10am	3:35pm
4G	Mrs Wallis/Mrs Davison	9:05am	3:30pm
4/5S	Mr MacKenzie	9:00am	3:25pm
5G	Mr Simpson/Mr Tunstall	8:55am	3:20pm
5/6S	Mr I'Anson	8:50am	3:15pm
6G	Mrs Cox	8:45am	3:10pm